

COLLEGE CENTER ANNUAL REPORTING FRAMEWORK

- **College Center Name**
 - Key Administration Staff-Name and Title
 - Local Center Board-Name and Title
 - Student Org.-Name and Title
- **Personal Changes**
 - New Hires
 - Staff Activities/Accomplishments
- **College Center Executive Summary**
 - Budget
 - Course Schedule report
 - Enrollment report
 - Early Alerts reporting
 - Co-Curricular/extracurricular report
 - Advising report-How many students were advised. (New and Old)
 - Tutoring report-How many students were tutored.
- **Recruitment report**
- **Retention report**
- **Persistence report**
- **Graduation report**
- **Transportation report**
- **Schedules**
 - Student Activities Schedule
 - Reporting Schedule
 - Website Schedule
 - Transportation Schedule
- **Other**
 - Staff professional development/needs
 - Challenges
 - Critical Needs
 - Follow up strategies