

# **Business Department**

## **Meeting Minutes**

**9/21/12**

Present: Julie Johnson, Shawn Reinhart, Ahmed Alasfour, Andy Thompson, Joanne White Thunder

Absent:

1. Members of the department completed Work Expectation Forms for AY 2012-2013 and copies were placed in their personnel files and with the Human Resources office.
2. Courses and textbooks for spring, 2013 were discussed, reviewed, and selected.
3. The department members reviewed the most current changes to OLC's vision, mission, and purpose.
4. The department discussed the importance of gathering data on our graduates and their employers and setting up a database to record the information.