



Committee:

Assessment

Type of meeting:

Monthly meeting

Date/Time:

February 16, 2018

12:50pm-1:55pm

Location:

Graduate Studies Office

Attendance: Monique Apple (secretary, minutes; Social Work), Susanne Auer (chair; General Education/Continuing Education), Kim Petersen (vice chair; Humanities and Social Science), Karla Witt (Math, Science, and Technology), Richie Meyers (Humanities and Social Science), Crystal Paulson (Joined meeting at 1:12pm, Voc Ed), Linda Olsen (Education), Marlene Bear Stops (Lakota Studies)

Absent: Karen Lone Hill (Lakota Studies, excused), Ted Hamilton (ex-officio; Assessment Office)

Guest:

Agenda Topic	Discussion	Action	Responsible Party	Time Due
I. Wocekiye		N/A	N/A	N/A
II. Woksape				
III. Approval of 1/26/18 Minutes	Motion by Karla to table 1/26/18 minutes. Second by Kim.	Approved	Unanimous	N/A
IV. Reports	None.	N/A	N/A	N/A
a) Assessment Director – Ted Hamilton				
b) General Education Director – Susanne Auer	Looking at General Education required courses for entering freshman for two year schedule. Scheduling software meeting is in the planning to help with course scheduling.	N/A	N/A	N/A
c) Continuing Education Coordinator - Susanne Auer	Met with center directors about future activities that will take place at all centers this semester for CEUs.	N/A	N/A	N/A
d) Committee Members Reports	Kim, need to develop assessment plan for new degrees, course changes and develop curriculum map. Karla, M&S assessment, natural science and engineering and IT Monique, Science and Math requirement changes, doesn't need to come to assessment committee	N/A	N/A	N/A
V. New Business				
a) Co-Curricular Framework	Update info from departments on what is listed to page 21 of co-curricular report. Development of Co-Curricular Framework needs to be completed.	N/A	N/A	N/A

b) Co-Curricular Policy	Susanne will draft policy and procedures. Dawn requested Assessment Committee pieces methods for activities align activities to classes. Revise Co-Curricular Form and Redesign sign-in sheet.	N/A	Susanne Kim Jess Charest	
c) General Education Assessment: i. Fall 2017 rubrics (GEOs 2 and 7) ii. Spring 2018 Rubrics (GEOs 4 and 5)	Send feedback via email. Assess each 3 ½ years	N/A	N/A	N/A
VI. Adjourn	Motion to adjourn: Karla, 2 nd by Kim	Meeting adjourned at 1:55pm		