



Committee:

Assessment

Type of meeting:

Monthly meeting

Date/Time:

March 2, 2018

10:42 am-11:58 am

Location:

Graduate Studies Office

Attendance: Monique Apple (secretary, minutes; Social Work), Susanne Auer (chair; General Education/Continuing Education), Kim Petersen (vice chair; Humanities and Social Science), Karla Witt (Math, Science, and Technology), Richie Meyers (Humanities and Social Science), Crystal Paulson (Voc. Ed.), Linda Olsen (Education), Marlene Bear Stops (Lakota Studies), Tyler Haugen (Math & Science)

Absent: Karen Lone Hill (Lakota Studies, Excused), Ted Hamilton (ex-officio; Assessment Office),

Guest:

Agenda Topic	Discussion	Action	Responsible Party	Time Due
I. Wocekiye	Crystal	N/A	N/A	N/A
II. Woksape	Linda			
III. Approval of 1/26/18 Minutes	Motion by Richie to approve 1/26/18 minutes, and table 2/16/18 minutes, Second by Monique.	Approved	Unanimous	N/A
IV. Reports	None.	N/A	N/A	N/A
a) Assessment Director – Ted Hamilton				
b) General Education Director – Susanne Auer	GenEd Assessment Scoring session scheduled for March 9 at 9am-4pm, Location TBA. One person from each department to score artifacts. Meeting will be potluck.	N/A	N/A	N/A
c) Continuing Education Coordinator - Susanne Auer	CEU events are being scheduled for March, April and June. Notices have been sent out to Center Directors requesting needs for CEU topics.	N/A	N/A	N/A
d) Committee Members Reports	None.	N/A	N/A	N/A
V. Old Business	Susanne will revise benchmark 1 of Integrated Communication, and delete the element Transfer altogether.	N/A	N/A	N/A
a) General Education Assessment: GEO 5 rubric				
b) Co-Curricular Framework	Susanne, Kim and Jess will revise survey and Activity Form sign in sheet.	N/A	N/A	N/A
i. Activity Forms				
ii. Assessment				

methods	Develop sample feedback form. Revise existing feedback form. Collaborate with Ted Hamilton, Assessment Department and Lynn, Enrollment Management regarding Senior Survey for revision and how often survey is done.	N/A	N/A	N/A
VI. New Business a. Review of curriculum changes	<p>Reviewed & discussed Assessment Sub-Committee Review of Proposed Curriculum Development/Revision Checklist – Plan for Program Review only mention in one sentence when Program Review will happen. Add Curriculum Map for GEOs and PLOs.</p> <p>Kim (Humanities & Social Science)- Presented course changes to BA in Leadership & Communication. Passed IA Committee pending development of assessment pieces and matrices. Kim will email summary of course changes by next Friday.</p>	N/A	N/A	N/A
VII. Adjourn	Motion to adjourn: Richie, 2 nd by Karla	Meeting adjourned at 11: 58 am		