



## Oglala Lakota College – Piya Wiconi Okolakiciye

Meeting February 14, 2014 at 10:00am

Members:	Leslie Mesteth (chair; Piya Wiconi staff)	present
	Shirley Brewer (vice chair; center director)	present (arrived at 10:31am)
	Susanne Auer (recorder; faculty; Assessment)	present
	Kathryn Kidd (faculty)	present
	Faith Moves Camp (Piya Wiconi staff)	present
	Jason Tinant (faculty)	absent
	Charlie White Buffalo (faculty)	present
	Ginna Arguello (counselor)	present
	Rita Brown (student ENCC)	present
	Jessie Waters (students PRCC)	present
Ex-Officio:	Theresa Lone Hill (Activities)	absent
	Cliff De Long (Institutional Development)	present
	Janice Richards (Student Services)	absent
	Instructional Affairs (Jeff Olson)	present
Guests:	Michelle Bruns (Nursing)	present
	Kirk Costion (Humanities and Social Science)	present
	Dawn Frank (VP of Instruction)	present
	Billi Hornbeck (Financial Aid)	present
	David White Bull (Allied Health)	present
	Cory Yellow Boy	present

1. **Call to Order:** 10:02am

2. **Wocekiye:** offered by C. White Buffalo

3. **Approval of minutes** – January 24, 2014: Motion to approve: G. Arguello , 2<sup>nd</sup> : K. Kidd, Vote: 6 for

#### 4. Officer Reports

- President, Leslie Mesteth:* no report
- Vice President, Shirley Brewer:* no report
- Recorder/Secretary, Susanne Auer:* no report

#### 5. Committee Reports

- Activities* – Theresa Lone Hill: no report
- Assessment* – Susanne Auer: There will be a task force meeting on creating a program review manual and one on the creation of an Assessment Committee framework that reflects that change from a standing committee to an advisory committee.
- Institutional Development* – Cliff De Long: The committee was charged with revising procedure 62-250-1 to bring it in compliance with the Affordable Care Act.

*Tech Support Update:* They are experiencing difficulties getting bids below \$500 for the student laptops in this semester so it's possible that either the price will be increased or students won't be able to purchase a laptop. They are also looking at generating a requisition for a student retention module (approximately \$20,000).

- d. *Student Services* – Janice Richards: no report
- e. *Instructional Affairs* – Jeff Olson: no report

## 6. New Business

### a. *83-400 Academic Progress Policy – Student Services – Billi Hornbeck*

It is clarified under the “Appeal of Financial Aid Ineligibility” section that students will be informed about the reason for denial.

Motion to approve: G. Arguello, 2<sup>nd</sup>: J. Waters

Discussion: The suggested wording needs to be further revised to read “the decision for approval or reason for denial”

Motion to approve with change: K. Kidd, 2<sup>nd</sup>: S. Auer

Vote: 7 for

### b. *65-800 Professional Leave Policy and 65-800-1 Professional Leave Procedure – Instructional Affairs – Kirk Costion*

The proposed revision suggests adding a professional leave aspect to the existing consulting leave policy to allow faculty to take this type of leave for attending professional conferences and other professional duties. This change will not add any new leave but revise how the 40hours/semester of consulting leave can be used.

Motion to approve: S. Auer

Discussion: D. Frank points out that professional leave should only be granted if it aligns with the departmental mission as well as OLC's mission. This is already specified in the policy but needs to be added to the guidelines. It is suggested that in the first paragraph under “Guidelines for Professional Leave” the following wording is added at the end of the sentence: “...in accordance with departmental and OLC missions.”

It is also suggested that the 4<sup>th</sup> point in “Guidelines for Consulting Leave” section is modified to read “... not affiliated with the Oglala Sioux Reservation with approved administrative leave being granted.”

Motion to approve with changes: S. Auer, 2<sup>nd</sup>: K. Kidd

Vote: 9 for

### c. *Nursing Policy/Procedure Changes – Michelle Bruns*

- 86-560 Nursing Program Clinical Policy: deletion

Policy is outdated and all the information is in the nursing student handbook that is updated annually

Discussion: Policies cannot just be updated in a handbook without committee approval; however, in this case what is described in the handbook is an explanation of how OLC policies apply to nursing similar to how instructors define course specific

policies in syllabi. Changes therefore don't have to go through the committee structure.

Motion to approve: K. Kidd, 2<sup>nd</sup>: S. Auer

Vote: 7 for

- 86-550-1 Nursing Program Clinical Procedure: deletion

This procedure is actually a grievance procedure which is explained in more detail in the student handbook.

Motion to approve: K. Kidd, 2<sup>nd</sup>: S. Auer

Vote: 9 for

- 80-060 Admission to Nursing Program Policy: revision

The policy needs to be revised to match curriculum changes that have already been approved by the Board of Trustees.

Motion to approve: G. Arguello, 2<sup>nd</sup>: J. Waters

Vote: 9 for

- 80-060-1 Admission to Nursing Program Procedure: revision

The specific amount required as application fee needs to be removed from the procedure as it changes occasionally. The current cost is always available on the nursing website.

Motion to approve: S. Auer, 2<sup>nd</sup>: K. Kidd

Vote: 9 for

*d. Allied Health CNA Program – Applied Science – David White Bull*

As requested by Piya Wiconi Okolakiciye members when the CNA program was presented previously, it is now required to complete foundational studies courses prior to being allowed to take the CNA courses. Also, the program description was revised to emphasize that students will be required to pass state certification.

Discussion: Will placement in 100-level Math and English satisfy the prerequisite? Yes.

It is suggested that the wording in the last paragraph in the "Entrance Requirements & Fees" section is changed to: "Students should be aware that a degree of physical strength may be required to do the work."

Motion to approve with changes: C. White Buffalo, 2<sup>nd</sup>: G. Arguello

Vote: 8 for

## **7. Adjournment**

Motion to adjourn: C. White Buffalo, 2<sup>nd</sup>: G. Arguello

Meeting adjourned at 11:04am