



Oglala Lakota College – Piya Wiconi Okolakiciye

Meeting March 14, 2014 at 10:00am

Members:	Leslie Mesteth (chair; Piya Wiconi staff)	present
	Shirley Brewer (vice chair; center director)	present
	Susanne Auer (recorder; faculty; Assessment)	present
	Kathryn Kidd (faculty)	present
	Charlie White Buffalo (faculty)	present
	VACANT (faculty)	absent
	Ginna Arguello (counselor)	present
	Faith Moves Camp (Piya Wiconi staff)	absent
	Student	absent
	Student	absent
Ex-Officio:	Theresa Lone Hill (Activities)	absent
	Cliff De Long (Institutional Development)	present
	Janice Richards (Student Services)	absent
	Jeff Olson (Instructional Affairs)	absent
Proxies:	Cindy Iron Cloud (Piya Wiconi staff; for Faith):	present
	Michelle Bruns (faculty; guest until 10:45, then acting faculty member due to conflict of interest of presenting committee members):	present
Guest:	Andy Thompson (Applied Science)	present

1. **Call to Order:** at 10:16

2. **Wocekiye:** offered by C. White Buffalo

3. **Approval of minutes** – February 14, 2014: Motion to approve: K. Kidd, 2nd: S. Brewer, Vote: 7 for

4. **Officer Reports**

- a. *President, Leslie Mesteth:* HUM ST Courses, Acct 253 approved by VP of Instruction; the CNA program was withdrawn by Andy Thompson (administration sees it more as community education program than academic program); Nursing prerequisite changes approved by VP of Instruction
- b. *Vice President, Shirley Brewer:* no report
- c. *Recorder/Secretary, Susanne Auer:* Susanne will not be able to attend the April Piya Wiconi Okolakiciye meeting as she was asked by the VP of Instruction to attend the Annual Conference of the Higher Learning Commission April 10-15. She will look for a proxy.

5. Committee Reports

- a. *Activities* – Theresa Lone Hill: no report
- b. *Assessment* – Susanne Auer: The Assessment Committee is making progress on a program review handbook (including revisions of policy/procedure) as well as a framework describing the change from standing to advisory committee.
- c. *Institutional Development* – Cliff De Long: It was decided to strike existing procedures 62-250-1 Health and Annuity Program and develop new set of procedures; student laptops have been ordered and should be here today; PHCC and PRCC received increased bandwidth; Golden West envisions being able to do this at other centers later as well but uncertain at this point.
- d. *Student Services* – Janice Richards: no report
- e. *Instructional Affairs* – Jeff Olson: no report

6. New Business

- a. *80-060/1 Admission to Nursing Program Procedure – Nursing – Michelle Bruns*

Piya Wiconi Okolakiciye approved the revision of the 80-060/1 policy and procedures but after discussion with Administration, it was decided to delete the procedure as all necessary information can be found in the nursing handbook. The revised policy as approved last month will be kept.

Motion to approve deletion of 80-060-1 procedure: C. White Buffalo, 2nd: G. Arguello

Discussion: Should a note be added to the policy referring to the handbook? No, not necessary.

Vote: 7 for
- b. *Elec 213 & Elec 223 – Applied Science – Andy Thompson*

Piya Wiconi Okolakiciye has previously approved the revision of the AAS in Electrical Technology status sheet. The revised status sheet includes two courses that were not officially added: Elec 213 Electrical Fundamentals II and Elec 233 Advanced Electrical Theory. The Applied Science Department asks for approval for the addition of these two courses.

Motion: K. Kidd, 2nd: S. Auer

Discussion: Could these courses be taught at any center? Yes.

Vote: 7 for
- c. *Change in BSW curriculum – Social Work – Kathryn Kidd*
 - Add Sowk 213 Professional Writing:

Social work requires specific professional writing beyond writing of research papers as covered in Engl 113. This course will prepare students for writing in upper-level social work courses and in their profession after graduation. It will serve as a second gate-keeping course as prerequisite for upper-level social work courses.
 - Delete Sowk 453 Elective:

This course was hardly ever offered (there is another social work elective that will be kept). There is no need for an extra elective and it will be better to replace it through the professional writing course.

- Delete Sowk 333 Human Behavior in the Social Environment I:
This course will be replaced on the status sheet with Psy 313 Developmental Psychology, a course offered by the Humanities and Social Science Department that covers the content required for accreditation.

- Revise Sowk 343 Human Behavior in the Social Environment II:

The focus of this course will be shifted from development to theory

Motion to approve revisions with changes (add Engl 113 as prereq to Sowk 213; change course number Psy 333 to Psy 313): S. Auer, 2nd: S. Brewer

Discussion: Do we need an additional writing course or should Engl 113 be revised? We need an additional course because Sowk 213 will cover writing that is specific to the social work profession. Engl 113 needs to be added as prerequisite.

Vote: 7 for

d. *81-700/1 Graduation Requirement Course Policy – Instructional Affairs – Leslie Mesteth*

The GRC policy and procedure have been revised as follows:

- Policy and procedures are combined
- Due date for submission of GRC faculty contract is added
- Students who already have a Bachelor degree from OLC have come back and wish to take GRCs for another degree. This uses resources intended for strengthening of the completion rate for students who have already completed a degree. GRCs will now only be allowed if the student has not already earned a Bachelor from OLC.
- Not every course can be taken as GRC. This is already reflected in the policy. Leslie is waiting on feedback from department chairs on which courses are approved for GRC.
- The process of GRC approval is modified with the attempt of having students take the lead.

Motion to approve with minor verbiage revisions: S. Auer, 2nd: K. Kidd

Discussion: It is questioned if students will be able to take the lead. It would be good if students would meet with the department chair in person but this would mean that either the department chair has to travel to all college centers before the end of the add/drop period or that students have to travel to Piya Wiconi. The details of the process will have to be discussed further but the proposed policy and procedure will not be affected.

Vote: 7 for

7. Special Orders

a. *Graduation Application*

S. Brewer suggests that students should be trained to complete the graduation application themselves (currently done by counselor). The Registrar is receiving many faulty applications. Therefore there needs to be training with center staff before transferring the task to the students.

b. Higher Learning Commission Update

OLC has officially been placed on notice. One of the main areas that need to show improvement is enrollment management for which advising is the key. We need to look at best practices such as what the social work program is doing.

c. 70-200/70-200-1 Course Curriculum Development Process Policy and Procedure – Leslie

- There have been cases where Piya Wiconi Okolakiciye was presented different documents than what was approved by Instructional Affairs. We need to make sure that this does not happen anymore.
- Minor changes (e.g., course number, course description/prerequisites, procedures): first need to be approved by the VP of Instruction and then go through Instructional Affairs and Piya Wiconi Okolakiciye. President and Board of Trustees approval are not required.
- Major changes (e.g., status sheet, course additions/deletions, policies): first need to be approved by the VP of Instruction, next go through Instructional Affairs and Piya Wiconi Okolakiciye, and then receive approval from the President and Board of Trustees.

8. Adjournment

Motion to adjourn: C. White Buffalo, 2nd: M. Bruns

Meeting adjourned at 11:40am