

OGLALA LAKOTA COLLEGE
COURSE SYLLABUS & ADMINISTRATION
Spring 2014
Rebuilding the Lakota Nation through Education
Wounspe Ihuniyan Hci Lakota Oyate Kin Akta Ic'icakagapi Kte lo

Name of Course: Freshman English II	Course Number: Engl 113
Department:	Course Number:
Location:	Time & Day:
Instructor's Name:	Email:
Phones:	Mobile:
Office:	Office Hours

Course Description (Waunspe Oyakapi) This course teaches students how to prepare an acceptable research paper. Students are first taught how to focus their topic, brainstorm ideas, draft a thesis statement, and research their topic. Students are then instructed how to use the computer, books, magazine articles, and other sources to support their thesis. They also learn how to introduce, paraphrase, and blend their cited material into their paper in APA documentation format.

Prerequisites: Engl 103 with a “C” or better

Required Text and Materials:

- Glenn, C. & L. Gray. 2012. Harbrace Essentials. Wadsworth Cengage Learning, Boston. ISBN 978-0-95-90836-4
- Flash Drive
- Access to laptop or Personal Computer

Course Goal The goal of this course is to teach students how to research and write a research paper using specified style guides.

Learning Objectives (Wounspe Taku Unspepi Kte Kin He Le E): Upon completion of this course students will be able to:

1. Collect and organize various sources effectively
2. Paraphrase and summarize material successfully
3. Take notes from research
4. Conduct interviews
5. Evaluate material for inconsistencies, flaws, lack of factual basis
6. Evaluate material for relevance and appropriateness
7. Combine their voices with those of their sources to create a cohesive and compelling paper.
8. Write an extended research paper according to instructional format utilizing style formats (APA, MLA) properly for in text citations and works cited pages.

Assessment: Students are scholars and will be assessed on research, writing, and documentation skills through essays scored with the specified rubric.

Instructional Methodology Since OLC is a Lakota tribal college, Lakota protocol, woyaksape (words of

encouragement and of wisdom) is integrated into the class. **Wolakolkiciapi** is the learning and practice of the Lakota ways of life. This course is based on the values of mutual respect and generosity (woohola na wochantognakapi), seeking to advance each individual's knowledge through their continuing hard work (fortitude- wowalitake) and willingness to learn new information and viewpoints, as well as to demonstrate it by speaking in front of the group (bravery-woohitike). This is undertaken in an environment of complete truthfulness, trust, integrity and humility. We will do this by embracing and honoring the teaching of the ancestors as we continue to learn new ways. Waunspe wicakiyapi ki iglutanyan ihani unpi kun hena itan waunspe tokeca uha ayin kte.

Lakota values will be practiced in the following ways:

- Lakota scholars and instructor will arrive to class on time.
- Lakota scholars will contact the instructor in a timely fashion, by email or text in the event of absence.
- Lakota scholars will support and interact with peers in writing workshops and discussions.
- Lakota scholars acknowledge that cell phones are not a part of wolakota and will not be used in the learning space/classroom.
- The instructor (class facilitator) will honor the knowledge and wisdom of Lakota scholars.
- Lakota scholars will honor the knowledge and wisdom of the class facilitator (instructor).
- Celebration and application of Indigenous knowledge systems will be practiced in our research and writing.

Students are encouraged to utilize the Lakota language during this class, however, a translation to English may need to be provided for those that are Lakota language impaired.

Instruction of this class is accomplished through a mixture of lecture, discussion, and active participation by the student. Students will read both from the text and supplemental hand-outs and articles that correlate to the goals and objectives of the assignment. Students will then complete assignments with assistance as needed from the instructor and student peers.

Course Rationale: This course will assist students in the areas of research, research writing and documentation. It is designed and intended for the college freshman level. This course will provide the academic foundation needed to be successful in college writing and research.

Homework: Each student should expect to spend two (nunpa) to three (yamni) hours out of class on reading and homework assignments each week, for every hour of class time (each credit hour), in order to perform satisfactorily. Therefore, if a course is three (yamni) credit hours you should spend approximately six (sakpe) hours outside of the class room on required readings and homework. However, every student differs in their individual skills, educational background, experience, capability and personal goals; so the amount of time you must dedicate to out of class work can vary significantly from this national average.

Reading Load: Reading will include approximately one (wanji) to two (nunpa) readings per week, plus handouts and homework as assigned. Students will also read research materials for the paper assignment and will have a minimum of ten sources for their final research project.

Type & Amount of Writing Load: Writing will include various exercises and one 8-10 page research paper which will then be documented in both MLA and APA styles.

Evaluation and Grading: **Significant and persistent writing is required.** Homework will consist of essay writing, quizzes, in-class exercises and other writing assignments throughout the semester.

Assignments/quizzes/participation

Mid-term

Research Draft 1

Research Draft 2

Research Draft 3

Final Research Paper APA version

925-1000 = A 850-924 = B 750-849 = C 660-749 = D Less than 659 = F

The instructor reserves the right to make the final grade decision based on percentages, attendance & participation.

ALSO: Students *must complete* both the **MLA** and **APA** versions of the research paper to receive a final grade

- A = Superior Quality Work = Demonstrated concept mastery by scoring 90% or better.
- B = Good Quality Work = Demonstrated concept mastery by scoring 80-89%.
- C = Satisfactory Quality Work = Demonstrated concept mastery by scoring 70-79%.
- D = Marginal Quality Work = Demonstrated weak concept mastery by scoring 60-69%
- F = Demonstrated concept mastery below the acceptable mark of 59%, which is well below what may be required in the business world.

W = Withdrawal = A student may withdraw from a course by filling out a Drop Card to be recorded by the Registrar. The student must sign this form if you drop yourself. A Drop Card may/can be filled out and signed by a counselor/instructor for lack of attendance.

POLICIES

Attendance and Tardiness:

http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 8

College Policy on Grading and Change of Grades: http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 11

Incompletes:

http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 12

Student Rights and Responsibilities:

http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 36

Disability Policy:

http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 37

Standards of Conduct Policy:

http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 38

Electronic Information Resources Acceptable Use Guidelines:

http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 41-42

Academic Honesty:

http://www.olc.edu/local_links/registrar/docs/student_handbook.pdf see page 43

Course Requirements, Expectations of Students: Because OLC offers classes in three-hour blocks once per week, (for everyone's travel convenience), if you are absent from one OLC class session, it's like missing three classes at another college. (See student handbook).

- Unannounced quizzes and graded in-class exercises will be given; content can include any course material assigned, up to and including the current session.
- Your homework assignments must be turned in on the dates they are due to get full credit.
- You are expected to participate in class discussion; this provides evidence of your interest in and preparation for the class. It also helps gauge the effectiveness of the instruction and everyone's level of comprehension of the material presented. Most importantly, fellow class members benefit from your opinions and insights; in addition, the questions you ask may be about the same topic with which other students are having difficulty, so by helping yourself you also help them.
- If the Instructor is not present at the beginning of the class, and the College Center Staff has not heard from the Instructor, you should wait at least 30 minutes past the normal start-time and then if the Instructor has still not arrived, you may leave.

DEPARTMENT/INSTRUCTOR SPECIFICS

Rubric: The department utilizes a departmental writing rubric that will be used to assess the MLA and APA versions of the research paper.

Attendance

Be vigilant and check Janzebar regularly. If you are having difficulties and are in danger of being dropped, contact your instructor right away to discuss options BEFORE you are dropped.

*This is a skills course--not a lecture course where you can borrow a friend's notes afterward. Typically, one or more skills will be explained briefly in class. You will then spend most of the class time practicing the skills, making them your own. You will be learning in the best possible way—through doing. Since much of the value and meaning of the course is the work done in class, **you must be present on a steady basis.***

Therefore, make the commitment to attend class faithfully. Otherwise, you will lose time & money.

Assignments: Make-up assignments might not always be available in this class. Quizzes cannot be made up. Make up assignments will be allowed only if the student has a documented reason for being absent, the work is of sufficient quality, and is submitted within one week. Students who miss class three weeks in a row will be dropped if they do not communicate directly with the instructor.

Late Work

Each student, present or absent, is responsible and accountable for his or her assignments, attendance and participation. Missing class does not excuse a student from being prepared and submitting their assignments and/or drafts in a timely manner. All work is required on the due date. .

- Assignments submitted late may be reduced by one letter grade.
- Assignments more than two weeks late may not be accepted.

NOTE: It is the student's responsibility to keep copies of all papers and records of grades in case of a grade dispute.

Incomplete and Grade Change

There must be a valid reason to request a grade change or an incomplete. Conference with the instructor is required prior to an incomplete or a change of grade.

An incomplete grade or grade change is given only when the instructor feels special circumstances warrant it. Not getting work done on time, missing class, being tardy or leaving early are NOT valid reasons for incompletes or grade changes .

Instructor Availability

It is the responsibility of the instructor to be available to students during the class period. I will also be available before and/or after class to assist, advise and answer questions. You may also call or text me at the number provided on this syllabus with course related issues. Please take note that instructors are contracted for the academic school year. In the event that you have an incomplete or would like a grade change after semester's end, you must communicate by phone.

I will not be regularly available in person during summer break or when the college centers are closed.

<i>Date</i>	<i>Objectives</i>	<i>Work DUE</i>
Oko Wanci Week One	Students will be able to: <ul style="list-style-type: none"> Identify what is covered in the syllabus Write an autobiography Synthesize what is a viable research topic How to use the “Harbrace Essentials” text in this course 	<ul style="list-style-type: none"> Two paragraph statement of student career goals/cultural objectives.
Oko Nunpa Week Two	Students will be able to: <ul style="list-style-type: none"> Choose a topic Narrow a topic Write a topic sentence Define new vocabulary terms Indigenous Frameworks Get Lap tops for first 1.5 hours and review WORD Practice thesis statements Print out info on topic and theses 	<ul style="list-style-type: none"> Read Tom Holm, People hood Matrix (Indigenous framework). Turn in Five potential Topics & explain in one sentence <i>why</i> you are interested in each subject. (in class)
Oko Yamni Week Three	<i>Chapter 30: Finding sources in print, online, and in the field:</i> LIBRARY SKILLS Students will be able to: <ul style="list-style-type: none"> Find sources Organize sources 	<ul style="list-style-type: none"> Turn in definite 1*<u>Narrowed Topic</u> Copies of Sources gathered thus far
Oko Topa Week Four	Students will be able to: <ul style="list-style-type: none"> Identify basic parts of a critical essay Review how to use sources Draft research project possibility Usage of Word on your computer Library Workshop at Woksape Tipi Research independently using library resources	<ul style="list-style-type: none"> Review Definite narrowed topics in class Chapter QUIZ over article <u>2*Submit Thesis Statement</u> Copies of Sources
Oko Zaptan Week Five	<i>Chapter 31 Evaluating Print and Online Sources</i> Students will be able to: <ul style="list-style-type: none"> Evaluate sources Go over APA formatting essentials Present research topic to classmates.	<ul style="list-style-type: none"> <u>3*Submit prospectus for your research project</u> Submit several sources (references) for research project Submit outline of paper
Oko Sakpe Week Six	Students will be able to: <ul style="list-style-type: none"> Complete the works cited page in APA format Workshop & edit drafts in workshop format Understand connections between good research and Native nation building 	<ul style="list-style-type: none"> DUE APA draft #1 (3 copies)
Oko Sakowin Week Seven	Students will be able to: <ul style="list-style-type: none"> Complete in-text citations correctly in APA format Analyze Indigenous frameworks for research MID TERM 	<ul style="list-style-type: none"> Read Article by Tuhawai Smith APA References Page
Oko Saglogan Week Eight	Students will be able to: <ul style="list-style-type: none"> Paraphrase effectively Summarize effectively Evaluate frameworks for research application Identify Theses, arguments and support materials 	<ul style="list-style-type: none"> Submit worksheet based on film documentary (In class)
Oko Napcinyunka Week Nine	Students will be able to: <ul style="list-style-type: none"> Synthesize principals for effective interviewing Apply various interviewing techniques in class Work independently in workshops with peers 	<ul style="list-style-type: none"> DUE APA draft #2 .
Oko Wikcemna Week Ten	Students will be able to: <ul style="list-style-type: none"> Use evaluate value of sources Understand plagiarism 	READ article hand-out

Oko Ake Wanci Week Eleven	Students will be able to: <ul style="list-style-type: none"> Plan and write a research paper 	<ul style="list-style-type: none"> Two Pages (or one section)
Oko Ake Nunpa Week Twelve	Students will be able to: <ul style="list-style-type: none"> Complete a research paper and document using APA formatting 	<ul style="list-style-type: none"> Turn in APA draft #3 of paper (Including final two pages or section totaling an 8-10 page paper)
Oko Ake Yamni Week Thirteen	<i>Will go over chapter 34: APA</i> Students will be able to: <ul style="list-style-type: none"> Complete the reference page in APA format 	<ul style="list-style-type: none"> APA Reference Page
Oko Ake Topa Week Fourteen	Students will be able to: <ul style="list-style-type: none"> Complete in-text citations correctly in APA format 	<ul style="list-style-type: none"> Final Workshopping of drafts
Oko Ake Zaptan Week Fifteen	Students will be able to: <ul style="list-style-type: none"> Complete a research paper and document using APA formatting 	<ul style="list-style-type: none"> Turn in final copies of APA paper

Disclaimer: Information contained in this syllabus was, to the best knowledge of the instructor, considered correct and complete when distributed for use at the beginning of the semester. However, this syllabus should not be considered a contract between Oglala Lakota College and any student. **The instructor reserves the right to make changes in course content or instructional techniques without notice or obligation.** Students will be informed of any such changes. Additional student rights and responsibilities are outlined in the Student Handbook.
http://www.olec.edu/local_links/registrar/docs/student_handbook.pdf

