

**OLC Nursing Department
Faculty Meeting:
Date: 11/16/2015**

Members Present: Jessica Zephier, Chair, Michelle Bruns, Assistant Chair, Darcie Forster, Robin White, Wendy Jacobson

Agenda:

Old Business

1. Approval of October 2015 minutes

New Business

2. NEDDS meeting, June 8,2015
3. 5 Kaplan scholarships to be awarded
4. Final grades due Dec 9,2015

Chair Report

1. Budget
2. IEP (Institutional Effectiveness Plan): Assessment days Dec 10-11, 2015
3. Co-curricular activities
5. Wokunze Wicaske Alliance
6. Fall orientation
7. Thanksgiving meal
8. Retention/current student issues early alerts/tutors

Commenced 12:00

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>	<u>Person responsible</u>
1. Approval of minutes		Moved, seconded, all approved minutes.	
2. NEDDS meeting	Jessica relates that the NEDDS meeting is June 8, 2015.	Faculty will let Jessica know if they plan to attend the meeting.	Faculty

<p>3. Kaplan scholarships</p>	<p>Faculty agree to reserve the 5 scholarships for the current Level 2 students.</p>	<p>Defer awarding scholarships until Spring.</p>	<p>Faculty</p>
<p>4. Final Grades</p>	<p>Jessica reminds us that grades are due Dec 9, 2015</p>	<p>Faculty will submit grades.</p>	<p>Faculty</p>
<p>Chair Report/Announcements</p>			
<p>1. Budget</p>	<p>Jessica reports that there was no budget increase for our department.</p>		
<p>2. IEP</p>	<p>Jessica reminds us that we will be working on our IEP and course assessment.</p>		
<p>3. Co-curricular activities</p>	<p>Level 1 Student Org has not yet had a meeting. Scheduled meetings have been canceled by students.</p>		
<p>4. Wokunze Wicaske Alliance</p>	<p>Jessica relates that this advisory board wishes to start a talking circle with students. Starting date is yet to be decided.</p>		

<p>5. Fall Orientation</p>	<p>Jessica relates that Administration is planning to start a Fall orientation for all students.</p>		
<p>6. Thanksgiving Meal</p>	<p>We are planning a Thanksgiving meal along with a baby shower. A signup sheet is posted.</p>		
<p>7. Retention/Student issues/ Tutors</p>	<p>There are about 5-6 student in each Level not passing at this point. Jessica has agreed to tutor and Wendy and Michelle are also tutoring students. Success labs for Level 1 are continuing on Mondays 3-4pm</p>	<p>Continue to tutor willing students.</p>	<p>All</p>
<p>Adjourned 1pm</p>			

