

**OLC Nursing Department
Faculty Meeting
Date: 1/25/2016**

Members Present: Jessica Zephier, Chair, Michelle Bruns, Darcie Forster, Wendy Jacobson, Robin White

Agenda

Old Business

1. Approval of Minutes

New Business

1. NEDDS meeting
2. Self-study
3. Stephanie Orth
4. Advising Logs

Chair report:

1. Budget
2. IEP/ artifacts/ IEP draft
3. Co-curricular activities/Health professions fair/recruitment luncheon/talking circle
4. Retention

Commenced: 12 pm

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>	<u>Person responsible</u>
1. Approval of Minutes	Michelle moved, Darcie seconded	All approved December minutes	Faculty
New Business			
1. NEDDS meeting	Feb 3 2016, 12-1:30 pm		Jessica
2. Self-Study	Jessica asks that we please e-mail changes to her by March 20		Faculty
3. Stephanie Orth	Stephanie will contact us in early Feb. regarding the site visit schedule.		Jessica
4. Advising Logs	Jessica reminds us to turn in advising logs from advising week as soon as possible		Faculty
Chair report			
1. Budget	Nicole is updating budget for May SBON site visit		Nicole/Jessica
2. IEP	Jessica reminds us of Spring assessment days May 11-13, 2016; We will assess N223. 2015-2016 IEP draft will be		Jessica/Faculty

<p>3. Co-curricular activities</p>	<p>available by next meeting to review and revise.</p> <p>Jessica announces that there will be Health Professions College Fair in the OLC gym Feb 24th 9am-1. A recruitment luncheon or job fair for students is tentatively scheduled for March 21. A Talking Circle with Bev Warne from SDSU is scheduled Tuesday Jan 26, 2016.</p>		<p>Jessica/Faculty</p>
<p>4. Retention</p> <p>Adjourned 12:30pm</p>	<p>There have been two early alerts submitted for level 1 students.</p>	<p>We will continue current retention efforts.</p>	<p>Faculty</p>