

**OLC Nursing Department
Faculty Meeting
Date: 8/19/2016**

Members Present: Jessica Zephier, Chair, Michelle Bruns, Asst. Chair, Robin White, Wendy Jacobson,

Agenda

Old Business

- 1. Systematic Evaluation of Program (SEP)
- 2 State Board Visit

New Business

- 1. Clinical Confidentiality Form

Commenced: 1pm

| <u>Topic</u> | <u>Discussion</u> | <u>Action</u> | <u>Person responsible</u> |
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| <u>Old Business</u> 1. SEP | All program evaluation parameters discussed. | SEP revised and updated. Evaluation of the Nursing Program completed. | All Members |
| 2. State Board visit | Reviewed exhibits to be collected by faculty and chair. | We will begin to gather the exhibits for the state board visit. | All Members |
| <u>New Business</u> 1. Clinical Confidentiality Form | A Clinical Confidentiality Form was introduced. Reading and signing this form will insure the students understand all aspects of their responsibilities for patient confidentiality. | Distribute the form to the students for reading and signature. | Jessica, Nicole and faculty |
| Adjourned 3:30 pm | | | |