

OLC Nursing Department Faculty Meeting:

Date: 12/8/16

Members Present: Jessica Zephier, Chair, Michelle Bruns, Robin White, Wendy Jacobson

Agenda:

Old Business

1. Approval of minutes

New Business

2. Nursing Central Webinar 11:00
3. 2016-17 Annual Department Report
4. 2016-17 Annual IEP Report
5. Individual Course Assessment – Transcultural & Professional Nursing Course
6. Prerequisite for Chemistry 114 - pending meeting with Karla
7. Self-study preparation for CNEA fall 2017

Chair report

8. Budget

Co-curricular Activities

9. Medical Terminology course (VC for pre-nursing students as self-study)
10. Retention
11. Other

Commenced: 1:30

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>	<u>Person Responsible</u>
1. Approval of minutes	Not available	Michelle moved to defer to next department meeting, all approved	Faculty
2. Nursing Central Webinar	Christine Keene presented; all faculty questions answered regarding smartphone app for student use.	Consider student feedback in spring before committing to product.	Jessica/Nicole
3. 2016-17 Annual Department Report	Updates to Annual Report	Google Doc link created by Jessica and emailed to faculty; please note sections regarding course and program level assessment, as well as Faculty Recommendations	Faculty
4. 2016-17 Annual IEP	Updates to IEP	See Google Doc link in email	Faculty
5. Individual Course Assessment	NU 313 – Transcultural and Professional Nursing; discussion regarding improvements for next fall.	Robin presented course assessment info.	
6. Pre-requisite for Chem 114	Follow up needs to be made with Karla Witt	Department supported Ann Krejci's suggestion of a pre-requisite for Chem 114, will follow up with Math, Science and Technology Chair	Jessica
7. Self-study preparation for CNEA fall 2017	Per SD BON recommendation to pursue CNEA accreditation, pre-accreditation application will be submitted by the August deadline.	Self-study draft to be completed by Jessica with input from department.	Jessica/faculty

8. Budget	No updates		
9. Medical Terminology	Virtual Campus may be utilized again for the Med Term course.	Follow up with Cliff in IT	Jessica
10. Retention	Student contracts to be mailed out for those returning next fall	Letters approved by department will be mailed to those students that did not progress to the spring.	Jessica
11. Other			