

**OLC Nursing Department
Faculty Meeting:
Date: January 10, 2017**

Members Present: Jessica Zephier- Chair, Michelle Bruns-Assistant Chair, Robin White, Wendy Jacobson

Agenda:

1. Old Business

Approval of October 2016 minutes

2. New Business

- NEDDS update – June conference
- WEFs – turn in signed copies by 1/31/2017
- Nursing Central
- Mount Marty College online RN-BSN
- Woksape Tipi (Library) inservice date 1/19/17 AM?

3. Chair report

- Budget – lab orders for spring
- IEP: Assessment week Jan 9-13, see Annual Report link: NU 324 to be assessed spring 2017; advising process
- Co-curricular activities:
 - Student Org – Level I raffle
 - Level I spring orientation 1/11/2017
 - Level II ATI RN Comprehensive Predictor review?
- Retention: Current student issues
- Other: cell phone sue during clinicals (MB), Recruitment (KC), Health and Illness policy

Commenced:

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>	<u>Person responsible</u>
1. <u>Old Business</u> – tabled until next meeting			

<p>2. <u>New Business</u></p> <ul style="list-style-type: none"> • NEDDS • WEFs • Nursing Central • Mount Marty College online RN-BSN 	<ul style="list-style-type: none"> • Scheduled for June 1 or 8th at Sanford in Sioux Falls. They have two speakers tentatively – Roxy Vandendries & Scott Nyegaard • Faculty WEFs are due to Jessica by January 31st so that she can have everything turned in to Faith earlier this year • Question posed as to whether or not we plan to use/have students purchase this app. • Mount Marty wishes to have an arrangement with OLC to have an RN-BSN bridge program online. Jessica has contacted Diane Smith in regards to waivers for classes & tuition costs & requirements. They require many more pre- 	<ul style="list-style-type: none"> • Let Jessica know if you plan to attend as soon as possible • Complete and turn in WEFs by Jan 31, 2017 • Need to poll students first and find out how many have smartphones and would be willing to use such an app • Jessica waiting to hear from Diane Smith regarding questions posed. 	<ul style="list-style-type: none"> • Faculty • faculty • Nichole • Jessica
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<ul style="list-style-type: none"> • Woksape Tipi <p>3. Chair Report</p> <ul style="list-style-type: none"> • Budget – Lab orders for spring <ul style="list-style-type: none"> • IEP- Assessment week <ul style="list-style-type: none"> • Advising process 	<p>reqs than SDSU .</p> <ul style="list-style-type: none"> • Michelle May voiced concerns about searches being way down on databases and would like to an inservice for faculty • The lab fees have been adjusted accordingly for the needs for this semester – including any motel/hotel costs for students staying in Rapid City • N324 Capstone will be assessed this semester. We will include the Critical Thinking exit exam to be administered this semester as this is the main focus for the Gen Ed assessment this semester. Also discussed the IEP in preparation for the end of the semester • Only 100 students registered during advising week. Jessica presented a “readmission Policy” from Leslie Mesteth - 	<ul style="list-style-type: none"> • Jessica will check to see if we can schedule this before the AllStaff meeting on January 13th. • Critical Thinking exam to be administered. • All faculty need to review the section of the IEP for faculty feedback/recommendations – the IEP is located in Google Docs for editing • We need to ask students to complete a withdrawal form if they have completely withdrawn. Ted 	<ul style="list-style-type: none"> • Jessica and faculty • Jessica • Kelli • Faculty • Jessica
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<ul style="list-style-type: none"> • Math 103/Math 134 • Co-curricular • Review for Predictor 	<p style="text-align: center;">registrar</p> <ul style="list-style-type: none"> • Dawn Frank mentioned that only 3 degrees require Math 134 – these may “control” these cohorts in the future & result in limited numbers of courses offered • Jessica had asked Joann Thompson to attend the meeting regarding the raffle of a shotgun or a rifle. (the faculty meeting was originally scheduled for Thursday). The Level I students will need two new officers and need to have a discussion with them regarding how to keep their minutes. Need to have a discussion with the Level II students in regards to their keeping of minutes as well. • Discussed the possibility of putting together a formal review for our Level II students to 	<p>Hamilton will be getting Jessica a list of students who declared nursing from 8 years ago.</p> <ul style="list-style-type: none"> • Michelle will try to meet with Joann when she comes in next week to clarify what it is they are raffling (rifle vs shotgun), and other specificities • This is something we will all work on for the end of the year – exact time to be determined 	<ul style="list-style-type: none"> • Michelle • Faculty
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<ul style="list-style-type: none"> • Retention • Other: -cell phone use during clinicals -Health/Disability Policy 	<p>increase the possibility of them passing their predictors this year</p> <ul style="list-style-type: none"> • We have a student who wishes to return after being out for over a year; a leave of absence letter was sent to the student upon his/her leaving stating that it would be good for only 12 months. • Michelle discussed whether or not we should allow students to have cell phones in the clinical settings • Jessica provided a draft copy of a “Health Policy” regarding illness, injury and pregnancy, particularly as it related to clinical rotations, for adoption for our student 	<p>yet</p> <ul style="list-style-type: none"> • This student will need to re-apply to the program since it has been more than 12 months • Students will be allowed to have cell phones particularly because they have so many clinical apps they use, and particularly if we require the purchase of Nursing Central in the future; we may require that they put phones in “airplane” mode during clinicals and class • Unanimous Vote to adopt this policy for the student handbook 	<ul style="list-style-type: none"> • Jessica • Faculty • Jessica/Faculty
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