

**OLC Nursing Department  
Faculty Meeting  
Date: 3/13/2017**

Members Present: Jessica Zephier, Chair, Michelle Bruns, Kelli Craven, Wendy Jacobson, Robin White

**Agenda**

**Old Business**

**Faculty Reports/Discussion**

**Old Business**

1. Approval of February 2017 minutes

**New Business**

1. SD BON status
2. WEF revisions
3. Faculty qualification forms
4. Catalog revisions
5. NEDDS
6. Juleann Miller
7. RCRH 5/3 - Nurse's week

**Chair Report**

**1. Budget:**

**2. IEP:** IEP: Assessment

**3. Co-curricular**

- Level II ATI RN Predictor dates
- AIHEC
- HURST orientation

**4. Retention:** Current student issues

**5. Other:**

1. Propose to Student Affairs committee
2. Admissions committee

Commenced: 12 pm

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>	<u>Person responsible</u>
<u>Old Business</u> Approval of Feb. minutes		All approved Feb. minutes	Faculty
<u>New Business</u>			
<b>1. SD BON</b>	The Action Plan to address pass rates is available for comment. The State Board Of Nursing offered assistance in the development of the plan which will be reviewed by Gloria Damgaard.	Review action plan prepared by Jessica and offer comments.	Faculty and Jessica
<b>2.WEF Revisions</b>	WEF revision needs to include portfolio plans. Due: 4/7/2017	Faculty will submit revised WEF to include portfolio goals.	Faculty
<b>3. Faculty qualification forms</b>	Jessica will submit forms by 3/24/17 and must include our credentials.	Faculty will supply any licensing/credential information before deadline.	Faculty/Jessica
<b>4. Catalog</b>	Catalog revisions are due 3/24/2017. Faculty need to submit any updates they want to include in new catalog.	Faculty will submit to Jessica updates to catalog.	Faculty
<b>5. NEDDS</b>	The quarterly meeting is 3/15/2017. Conference dates are still undecided.	Jessica will inform us of NEDDS dates when available.	Jessica
<b>6. Juleann Miller</b>	Ms. Miller is calling at 12:30 to discuss collaboration with Ambrose University Nursing Students to meet and interact with our students. Faculty discussed the time	Ms Miller did not follow up at 12:30 for this discussion. In the future we will weigh carefully the benefits for our students when requests are made by other entities to have access to	Faculty/ Jessica

<p><b>7. Career fairs and RCRH vendor fair.</b></p> <p><b><u>Chair Report</u></b></p> <p><b>1. Budget</b></p> <p><b>2. IEP</b></p> <p><b>3. Co-curricular Activities</b></p> <p><b>4. Retention</b></p>	<p>commitment this type of event demands of our students and if there is a benefit for them.</p> <p>Rapid City Regional Hospital is hosting a vendor fair but the fee for a table is \$200.00. Little Wound, (3/15/ at 10:00) and Pine Ridge, (4/12/ at 11:30), are hosting career fairs and request our attendance and a presentation.</p> <p>No updates</p> <p>Assessment days May 11-12 We will assess Nurs 324 Spring 2017.</p> <p>Level II Schedule: Predictor Review: 5/9, 5/10: ATI RN Predictor: 5/11/2017 Pinning: 5/20/2017</p> <p>AIHEC: Joanne Thompson is presenting 3/19/2017 at 9am</p> <p>Hurst orientation: Tamera King confirmed for 4/10 at 11:30</p> <p>Faculty have followed up early alerts for students below 80% and secured from students their plans for improvement.</p>	<p>our students to meet their own objective goals.</p> <p>We will work towards attending the reservation career fairs. We do not really qualify as a vendor so we will forgo the RCRH event.</p> <p>Faculty will mark their calendars for assessment on those days.</p> <p>We will prepare for these important dates.</p> <p>Jessica and Michelle will attend the presentation.</p> <p>We will set time aside for Tamera's orientation</p> <p>Continue to offer tutoring and stipend support for students who are still attending classes and working towards meeting class objectives.</p>	<p>Jessica</p> <p>Faculty/Jessica</p> <p>Faculty/ Jessica</p> <p>Jessica/Michelle</p> <p>Level II faculty</p> <p>Faculty/ Jessica</p>
---	---	---	---

<p><b>5. Other</b> Licensure fees</p> <p>Admission Committee Updates</p> <p>Adjourned 12:30pm</p>	<p>Jessica is requesting that OLC pay licensure and testing fees for our students. The request will be taken Student Services Committee</p> <p>Pre nursing practice exam is scheduled for 3/31/2017; Proctored TEAS : 4/21 Interviews: 4/20 and 4/28 Jessica asks that faculty assist in scoring essays by 4/19</p>	<p>Wendy and Robin will present request to Student Services Committee 4/7/2017</p> <p>Faculty will assist with essay scoring and mark these important dates on our calendars.</p>	<p>Wendy/Robin</p> <p>Faculty/ Jessica</p>
---	---	---	--