

OLC Department of Nursing

Faculty Meeting

15 October 2018 / 12:00 PM / CONFERENCE ROOM

ATTENDEES

Jessica Zephier - Chairperson, Michelle Bruns - Asst. Chair, Amy Hindman, and Robin White

AGENDA

Old Business

- Approval of September 2018 minutes

New Business

- **Budget:** No updates
- **CNEA:** Board meeting Oct. 18-19, 2018; decision within 30 days
- **Simulation Policy**
- **Testing services:** Kaplan updates Jan 2019 - new orientation TBD
- **IEP:** GEO 1 - Apply cultural values in learning atmosphere; GEO 8 - Critically examine sovereignty; GEO 11 - Examine the context of Lakota social organizations, communities and global networks.
- **Admissions:** Apps due Jan 25, 2019; Kaplan fee due 31 days prior to test (March); set benchmark at **50%**; two-step admission process after this year?
- **Textbooks:** Orders due Nov. 1
- **NEDDS:** Program fee (\$100) due by Oct. 31; June 6th conference in Pierre or Chamberlain
- **Professional Development:** RCRH "World Café" 12/14

Co-curricular activities:

- Participant feedback forms (need completed after each activity)
- Internship Program: 90 hrs/semester = 180 total (may not reapply); 1 intern - Loyola collaboration for Community Education?
- Research & Compliance Conference: 10/30 @ 0815, RC Civic Center
- Pre-nursing orientations: Oct 19th & Nov 16th at Nrsg bldg.
- Oct Potluck 10/30
- Health Fairs: AHS - 10/18, RC Central 11/1, Porcupine 11/15
- **Retention:** Current student issues
- **Other:**

Meeting:

- Called to order by Jessica at 12:12 p.m.

Old Business:

- September minutes approved unanimously

New Business:

- **Budget** - still around \$10,400 in Merrill Lynch funds
- **CNEA** - should receive an official statement from them within the next 30 days - we have received an email stating that we have been recommended for approval
- **Simulation Policy** - Jessica provided faculty with 2 evaluation tools - Creighton Competency Evaluation Instrument and the Student Nurse Performance Assessment from Scottsdale Community College.
 - Recommended doing a pilot of each simulation to acquire student feedback
 - SIRC Training
 - Free webinars available for training - no certificate is given after completion - suggested that we could all sign up for one
 - We will need to add simulation into our strategic plan in some way
 - Will also need to come up with a remediation form
 - Will take many more meetings to establish a simulation policy will plan on meeting again on Oct 31st at 11:30 to work on more policy items
- **IEP** - just a reminder of the GEOs being evaluated: 1, 8 and 11
- **Admissions** - established a Kaplan admissions testing cut score of 50% based on recommendations from a Kaplan representative.
- **Textbooks** - orders are due by Nov. 1 for Spring textbook needs. Just some question regarding whether or not the bookstore and/or the Lippincott rep needs solid numbers of students ordering directly from each of them.
- **NEDDS** - new this year, they have decided to establish a program fee (a sort of “dues”) for each nursing program to help cover costs of guest speakers for the NEDDS conference. A fee of \$100/program was set, due by Oct. 31. NEDDS conference is scheduled for June 6th in either Pierre or Chamberlain. Jessica is awaiting the invoice for the program fee yet.

- **Professional Development** - Regional Health has invited us to be a part of their "World Cafe'" - the purpose of the meeting would be to discuss the future of health care, nursing education, and how we can work together to ensure sustainability and success. It would promote networking, celebration, and vision setting. It is scheduled for December 14th from 8-5 at Regional.
- **Co-curricular**
 - **Participant feedback form** - a template/sample was emailed out to everyone to customize as needed. Students need to complete one after EVERY activity.
 - **Internship Program** - we have it approved that a student can complete 90hrs/semester to get in the total of 180 hrs. Loyola has been contacted regarding the community education project - they are excited about working on the project.
 - **Research & Compliance Conference** - scheduled for October 30th at 0815 at the Rapid City Civic Center. Jessica plans on attending and would really like our intern to attend as well.
 - **Pre-Nursing Orientations** - scheduled for October 19th and November 16th at 0900 and 1300 here at our building. It was posted on Facebook and the Chemistry class was notified in person. Application requirements will be covered at this time.
 - **Oct. Potluck** - scheduled for Tuesday the 30th. We will plan on having the November Potluck on Monday the 12th so that Robin can be present.
 - **Health Fairs** - American Horse School on 10/18 - Jessica and Amanda (intern) will attend, Rapid City Central on 11/1 - Jessica will attend, and Porcupine school on 11/15 - Michelle will attend
- **Retention:** Current student issues - not discussed at this time
- **Other:** Jessica gave the latest ANA updates

ACTION ITEMS

1. **All Faculty** - get textbook orders updated and to Jessica prior to Nov. 1
2. **All Faculty** - plan on June 6th for NEDDS conference
3. **All Faculty** - plan on being in Rapid City the last day of Assessment Days, dec 14th for the "World Cafe'" at Regional
4. **All Faculty** - complete participant feedback forms with students activities (tutoring, yoga, success labs, etc) - every time

5. **Jessica** - going to Research & Compliance Conference 10/30
6. **Jessica** - attending AHS Career/Health Fair - 10/18 and Rapid City Central on 11/1
7. **Michelle** - attending Porcupine Career/Health Fair - 11/15
8. **All Faculty** - meet again on simulation policy 10/31 at 1130

NEXT MEETING

October 13, 2018 at 1130