

OLC Department of Nursing

Faculty Meeting

December 13, 2018 / 10:00 / CLASSROOM 102

ATTENDEES

Jessica Zephier - Chairperson, Michelle Bruns - Asst. Chair, Amy Hindman, and Robin White

AGENDA

Morning 9:00- 12:00

Organize/Aggregate/Discuss Data Related to:

- 2018-19 Annual Department Report
- 2018-19 Annual IEP
- Individual Course Assessment - N313 Transcultural and Professional Nursing

Afternoon 1:00-4:00

- Finalize 2018-19 Annual Department Report
- Finalize 2018-19 IEP/ Kaplan analyses (curriculum updates)
- Student Handbook Updates
- Dismissal Letters

Meeting:

- Called to order by Michelle at 10:05 a.m.
- **Individual Course Assessment - N313 Transcultural and Professional Nursing**
 - Robin presented her course assessment results
- **Supplies**
 - Jessica notes to please get any list of needed supplies to Nicole ASAP for the Spring semester (e.g. for skills Blitz)
 - Discussion needed of skills refresher for Level I's in the Spring

- **IEP**
 - Changes and updates made to IEP and Annual Report
- **CNEA site visit**
 - Discussion regarding when to schedule site visit. Jessica will submit formal request so that we will anticipate a site visit in the Spring of 2020
- **Merrill-Lynch**
 - We still have \$12K remaining from the Merrill-Lynch money
 - We will use this for our library updates right now as we cannot do any exterior dorm updates until it warms up
- **Admission Policy**
 - Our admission policy needs to be updated to reflect the changes that we have made regarding the increase in GPA requirements
- **Kaplan Orientation**
 - Orientation tentatively planned for the Level II students on January 29th
- **Tutoring Hours**
 - Please get a list of your tutoring hours to Jessica for reporting purposes